The SmartDocs Project

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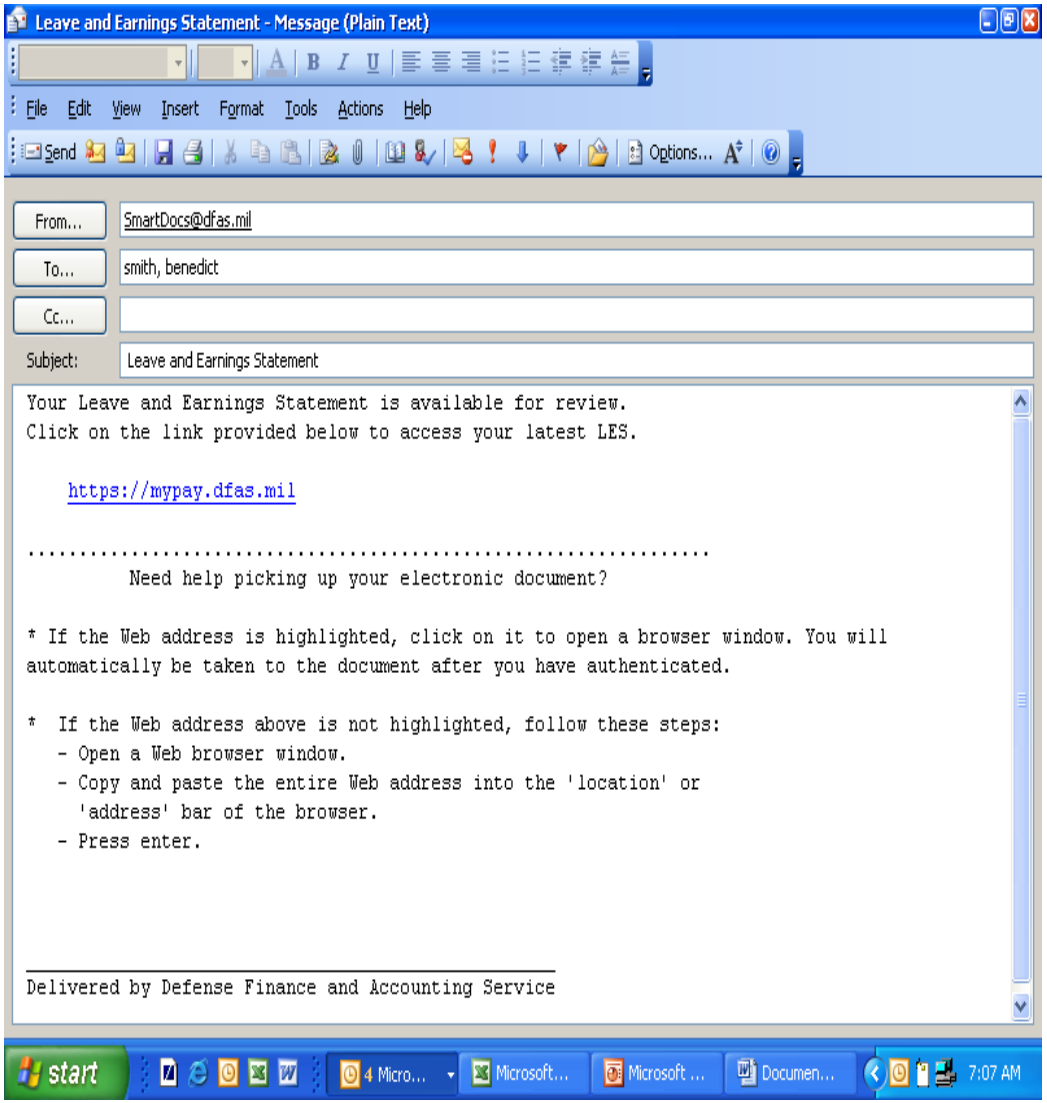
Military and Civilian Pay Service

What is SMARTDOCS/SMARTLES

- SMARTDOCS provides Event Based Notification (EBN) services to DoD custoemrs.

- SMARTLES features:
  - Highlighted changes from previous LES
  - Pulldowns w/ context-sensitive help
  - Additional pay related data from current LES
    - Detailed leave information
    - Date of last Grade/Step increase

Electronic LES Delivery

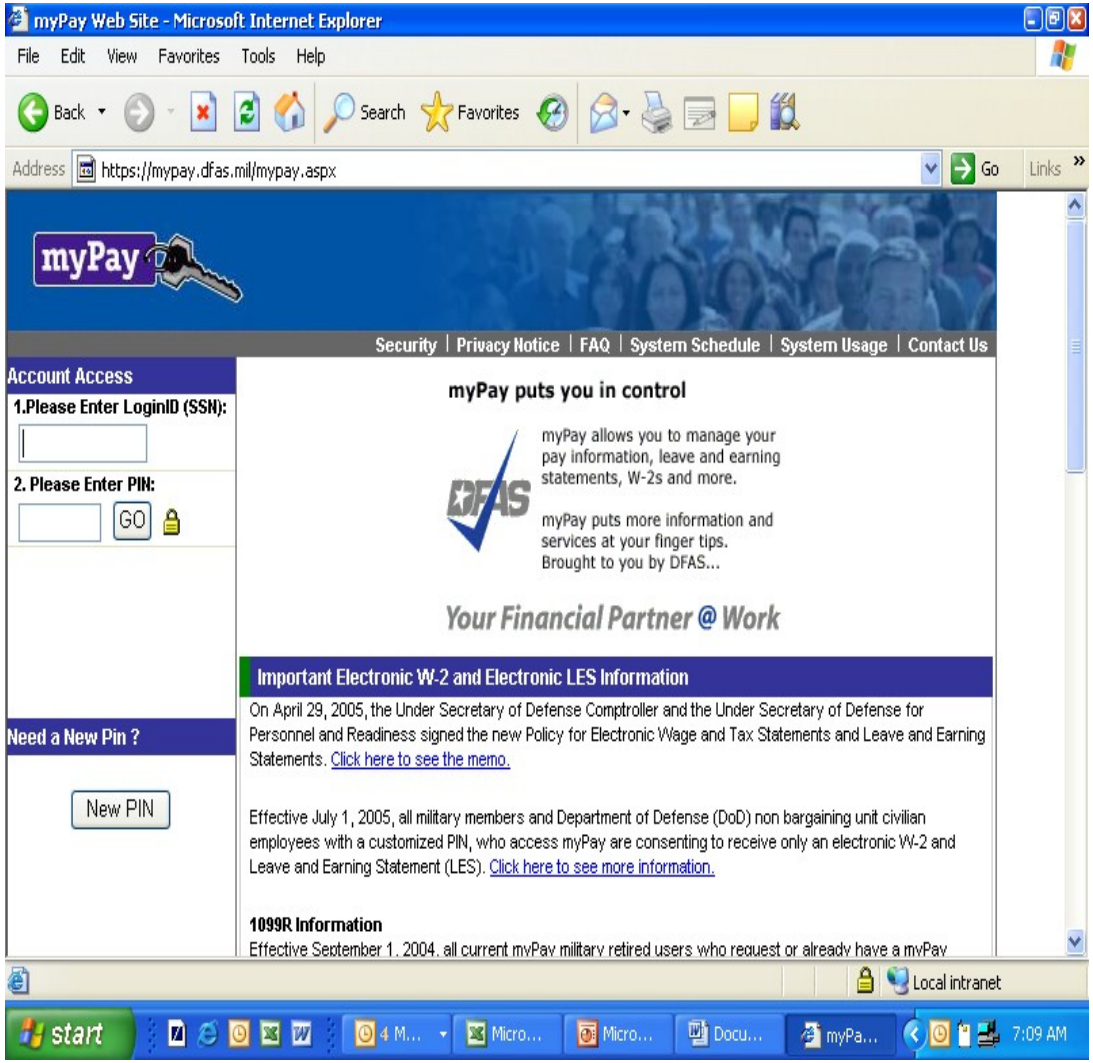

Leave and Earnings Statement - Message (Plain Text)
File Edit View Insert Format Tools Actions Help
Send Options...
From... SmartDocs@dfas.mil
To... smith, benedict
Cc...
Subject: Leave and Earnings Statement
Your Leave and Earnings Statement is available for review.
Click on the link provided below to access your latest LES.
https://mypay.dfas.mil
Need help picking up your electronic document?
* If the Web address is highlighted, click on it to open a browser window. You will automatically be taken to the document after you have authenticated.
* If the Web address above is not highlighted, follow these steps:
- Open a Web browser window.
- Copy and paste the entire Web address into the 'location' or 'address' bar of the browser.
- Press enter.
Delivered by Defense Finance and Accounting Service
start
7:07 AM

Sends e-mail notification to payee containing secure hyperlink to online LES

Message goes out on: Wednesday prior to payday (first Friday) or Monday prior to payday (second Thursday)

Customer “clicks” on the link

Electronic Delivery - Security

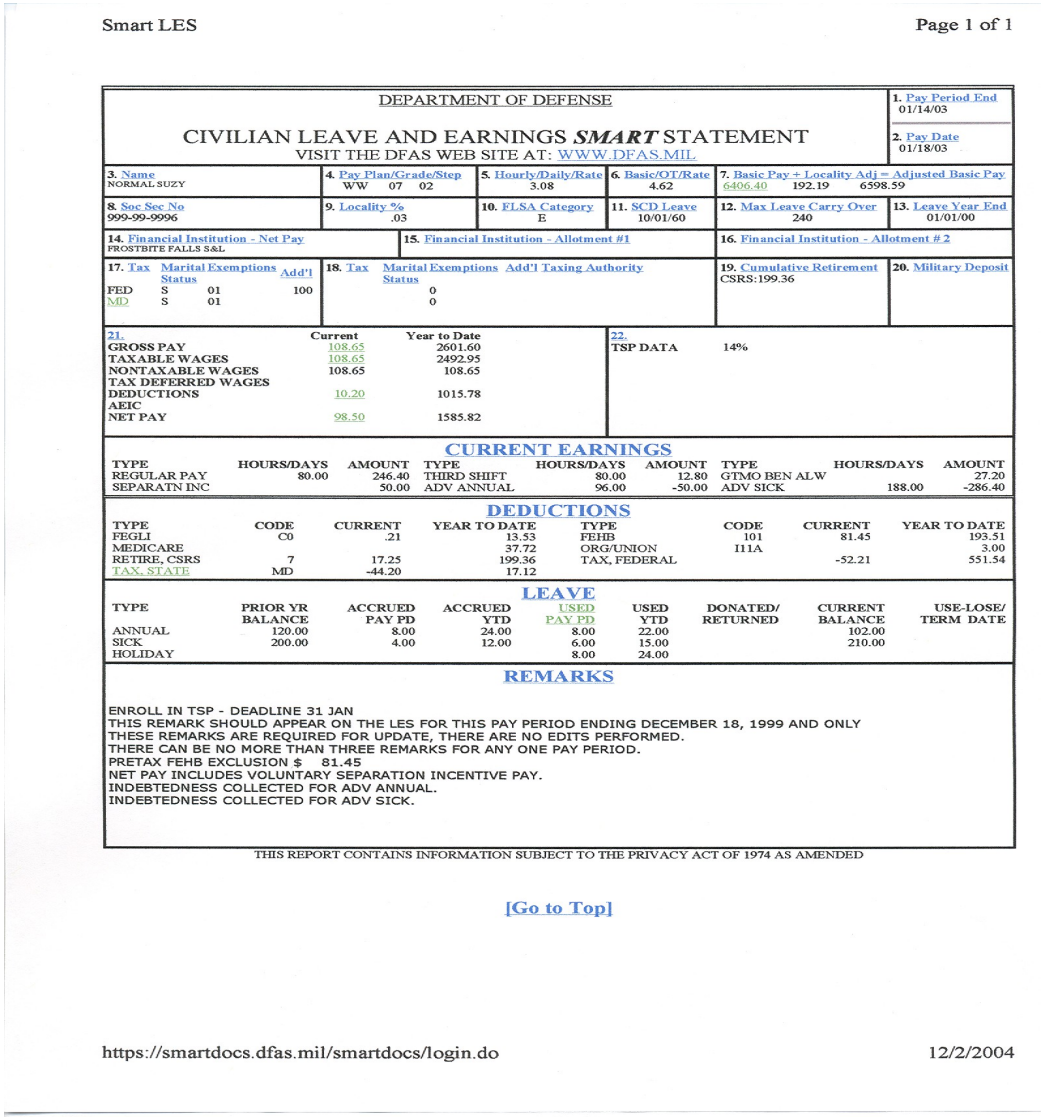

myPay Web Site - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites
Address https://mypay.dfas.mil/mypay.aspx
Go Links
myPay
Security | Privacy Notice | FAQ | System Schedule | System Usage | Contact Us
Account Access
1.Please Enter LoginID (SSN):
2. Please Enter PIN:
GO
Need a New Pin ?
New PIN
myPay puts you in control
myPay allows you to manage your pay information, leave and earning statements, W-2s and more.
myPay puts more information and services at your finger tips.
Brought to you by DFAS...
Your Financial Partner @ Work
Important Electronic W-2 and Electronic LES Information
On April 29, 2005, the Under Secretary of Defense Comptroller and the Under Secretary of Defense for Personnel and Readiness signed the new Policy for Electronic Wage and Tax Statements and Leave and Earning Statements. Click here to see the memo.
Effective July 1, 2005, all military members and Department of Defense (DoD) non bargaining unit civilian employees with a customized PIN, who access myPay are consenting to receive only an electronic W-2 and Leave and Earning Statement (LES). Click here to see more information.
1099R Information
Effective September 1, 2004, all current myPay military retired users who request or already have a myPay
Local intranet
start
7:09 AM

- Establishes Secure Socket Layer (SSL) connection to view the “delivered” document
- Uses existing sign-on data, i.e. same SSN and PIN as current myPay capability

Why a “SMART” LES?

- Customer buy-in more likely with proactive “push” methodology
- Earnings statement (civ, mil, ret) is most visible product of DFAS
- Automated process can improve reliability and ensure delivery
- LES contains data which is not intuitively obvious
- Payees are dependent upon multiple sources for explanations/clarifications
- Last year one civilian payroll office received an estimated 150K “information only” calls

“SMART” LES - Overview



Smart LES Page 1 of 1

DEPARTMENT OF DEFENSE

CIVILIAN LEAVE AND EARNINGS *SMART* STATEMENT
VISIT THE DFAS WEB SITE AT: WWW.DFAS.MIL

1. Pay Period End 01/14/03
2. Pay Date 01/18/03

3. Name	4. Pay Plan/Grade/Step	5. Hourly/Daily/Rate	6. Basic/OT/Rate	7. Basic Pay + Locality Adj = Adjusted Basic Pay
NORMAL SUZY	WW 07 02	3.08	4.62	6406.40 192.19 6598.59

8. Soc Sec No	9. Locality %	10. FLSA Category	11. SCD Leave	12. Max Leave Carry Over	13. Leave Year End
999-99-9996	.03	E	10/01/60	240	01/01/00

14. Financial Institution - Net Pay	15. Financial Institution - Allotment #1	16. Financial Institution - Allotment # 2
PROSTBITE FALLS S&L		

17. Tax	Marital Status	Exemptions	Add'l	18. Tax	Marital Status	Add'l Taxing Authority	19. Cumulative Retirement	20. Military Deposit
FED	S	01	100		0		CSRS:199.36	
MD	S	01			0			

21.	Current	Year to Date
GROSS PAY	108.65	2601.60
TAXABLE WAGES	108.65	2492.95
NONTAXABLE WAGES	108.65	108.65
TAX DEFERRED WAGES		
DEDUCTIONS	10.20	1015.78
AEIC		
NET PAY	98.50	1585.82

22. TSP DATA 14%

CURRENT EARNINGS

TYPE	HOURS/DAYS	AMOUNT	TYPE	HOURS/DAYS	AMOUNT	TYPE	HOURS/DAYS	AMOUNT
REGULAR PAY	80.00	246.40	THIRD SHIFT	80.00	12.80	GTMO BEN ALW		27.20
SEPARATN INC		50.00	ADV ANNUAL	96.00	-50.00	ADV SICK	188.00	-286.40

DEDUCTIONS

TYPE	CODE	CURRENT	YEAR TO DATE	TYPE	CODE	CURRENT	YEAR TO DATE
FEGLI	C0	.21	13.53	FEHB	101	81.45	193.51
MEDICARE			37.72	ORG/UNION	111A		3.00
RETIRE, CSRS	7	17.25	199.36	TAX, FEDERAL		-52.21	551.54
TAX, STATE	MD	-44.20	17.12				

LEAVE

TYPE	PRIOR YR BALANCE	ACCRUED PAY PD	ACCRUED YTD	USED PAY PD	USED YTD	DONATED/ RETURNED	CURRENT BALANCE	USE-LOSE/ TERM DATE
ANNUAL	120.00	8.00	24.00	8.00	22.00		102.00	
SICK	200.00	4.00	12.00	6.00	15.00		210.00	
HOLIDAY				8.00	24.00			

REMARKS

ENROLL IN TSP - DEADLINE 31 JAN
THIS REMARK SHOULD APPEAR ON THE LES FOR THIS PAY PERIOD ENDING DECEMBER 18, 1999 AND ONLY
THESE REMARKS ARE REQUIRED FOR UPDATE, THERE ARE NO EDITS PERFORMED.
THERE CAN BE NO MORE THAN THREE REMARKS FOR ANY ONE PAY PERIOD.
PRETAX FEHB EXCLUSION $ 81.45
NET PAY INCLUDES VOLUNTARY SEPARATION INCENTIVE PAY.
INDEBTEDNESS COLLECTED FOR ADV ANNUAL.
INDEBTEDNESS COLLECTED FOR ADV SICK.

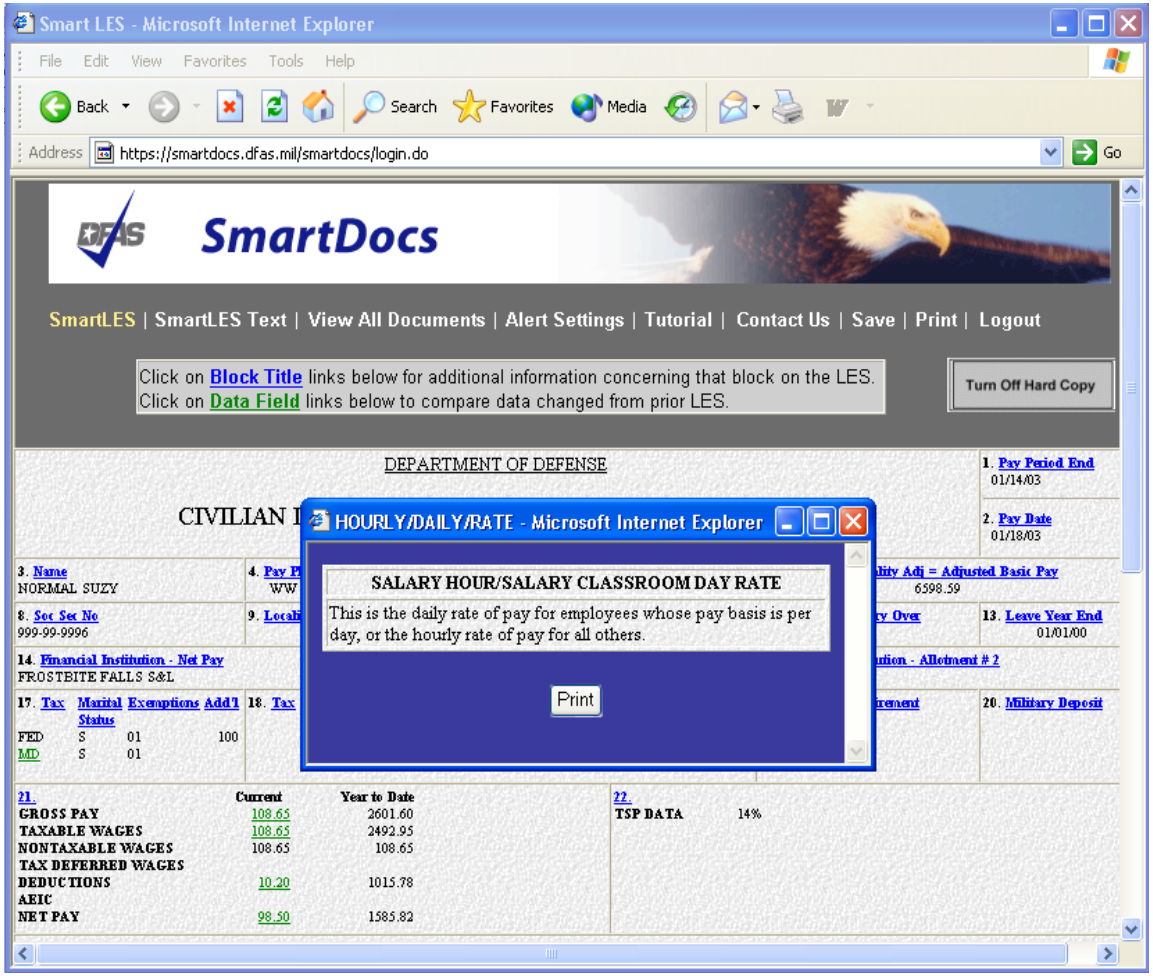
THIS REPORT CONTAINS INFORMATION SUBJECT TO THE PRIVACY ACT OF 1974 AS AMENDED

[Go to Top]

https://smartdocs.dfas.mil/smartdocs/login.do 12/2/2004

- Offers online, context-sensitive clarification of LES components
- Provides direct access to further related links and information

“SMART” LES - Online Help


Smart LES - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Address https://smartdocs.dfas.mil/smartdocs/login.do
Go
SmartDocs
SmartLES | SmartLES Text | View All Documents | Alert Settings | Tutorial | Contact Us | Save | Print | Logout
Click on Block Title links below for additional information concerning that block on the LES.
Click on Data Field links below to compare data changed from prior LES.
Turn Off Hard Copy
DEPARTMENT OF DEFENSE
CIVILIAN
1. Pay Period End 01/14/03
2. Pay Date 01/18/03
3. Name NORMAL SUZY
8. Soc Sec No 999-99-9996
13. Leave Year End 01/01/00
14. Financial Institution - Net Pay FROSTBITE FALLS S&L
17. Tax Marital Status Exemptions Add'l
FED S 01 100
MD S 01
20. Military Deposit
HOURLY/DAILY/RATE - Microsoft Internet Explorer
SALARY HOUR/SALARY CLASSROOM DAY RATE
This is the daily rate of pay for employees whose pay basis is per day, or the hourly rate of pay for all others.
Print
21. Current Year to Date
GROSS PAY 108.65 2601.60
TAXABLE WAGES 108.65 2492.95
NONTAXABLE WAGES 108.65 108.65
TAX DEFERRED WAGES
DEDUCTIONS 10.20 1015.78
AEIC
NET PAY 98.50 1585.82
22. TSP DATA 14%

- Position cursor on LES block of interest
- Click on block title
- Associated pulldown help text appears

“SMART” LES - Links

Smart LES - Microsoft Internet Explorer
https://smartdocs.dfas.mil/smartdocs/login.do
SmartDocs
SmartLES | SmartLES Text | View All Documents | Alert Settings | Tutorial | Contact Us | Save | Print | Logout
PAY PLAN/GRADE/STEP - Microsoft Internet Explorer
PAY PLAN CODE/CIVILIAN GRADE/PAY RATE STEP
This is the employee's current pay plan, pay grade, and step. If an employee is in "retained grade" status the retained pay plan, grade and step used to calculate pay entitlements are not printed, however, the message "PAY COMPUTED USING RETAINED INFORMATION" is printed in the Remarks section.
DATE OF LAST GRADE/STEP INCREASE:
12/10/97
Turn Off Hard Copy
Salary Table 2004-GS - Microsoft Internet Explorer
Office of Personnel Management
The Federal Government's Human Resources Agency
Strategic Management of Human Capital
Employment and Benefits
Career Opportunities
Working for America
You are here: Home > oca > 04tables > html
Salary Table 2004-GS
2004 General Schedule
INCORPORATING A 2.70% GENERAL INCREASE
Effective January 2004
Annual Rates by Grade and Step
ASCII
GS 1 2 3 4 5 6 7 8 9 10
1 15625 16146 16666 17183 17703 18009 18521 19039 19060 19543
2 17568 17985 18567 19060 19274 19841 20408 20975 21542 22109
3 19168 19807 20446 21085 21724 22363 23002 23641 24280 24919

- Position cursor on LES data of interest (example: Pay Plan/Grade)
- Click on data
- Related web site is accessed dynamically (example: OPM web site pay tables)

Summary of Benefits to Customer

- Personalized view to payees with on-demand, rapid access to expanded set of real-time content
- Self-service problem resolution
- Proactive electronic statement delivery
  - Regular push notification of documents (e.g., LES)
  - Timely, secure delivery